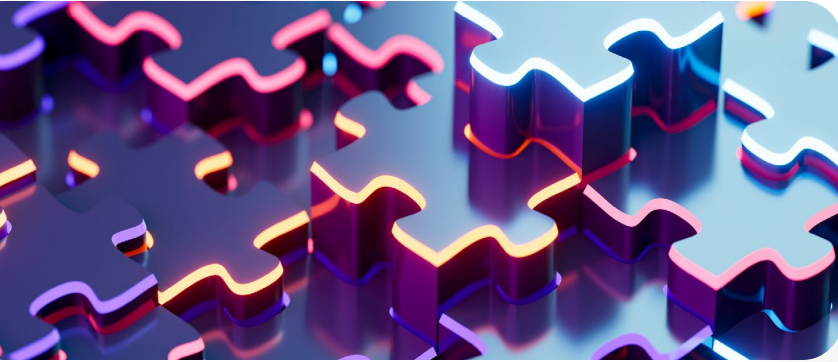


MELILLO CONSULTING DATA CENTER RELOCATION METHODOLOGY



Comprehensive, End-to-End Data Center Relocation with Minimal Downtime

Relocating a data center is one of the most complex and risk-sensitive IT undertakings. It requires careful planning, precise execution, and deep technical expertise to move, reinstall, and bring systems online without disruption. Melillo Consulting applies a proven methodology to manage every phase—from assessment and planning to relocation and reintegration—so your business stays operational, assets are protected, and your IT environment emerges more efficient and resilient.

Why Choose Melillo?

- Proven relocation methodology with 24x7x365 availability and single-vendor coordination
- Certified, insured handling of multi-vendor equipment, including de-installation, reinstallation, and troubleshooting
- Minimal disruption, reduced costs, and accelerated project delivery

Key Benefits

- Protect IT investments while reducing financial and operational risk
- Minimize downtime and business disruption
- Single point of contact for the entire move

Our Team

- Project Manager overseeing overall coordination and timelines
- Solutions Architects for technology and risk analysis
- Engineers and certified staff handling de-installation, reinstallation, remediation, vendor warranties
- Relocation personnel handling physical IT equipment moves

OUR METHODOLOGY

I. Project & Risk Management

A dedicated Project Manager oversees the relocation, defining activities, responsibilities, and timelines, including an hourly schedule from shutdown to user acceptance. Vendors, contractors, and internal teams are coordinated, risks managed, and documentation and signoffs are maintained with regular status updates.

Our process covers:

- Defining activities, responsibilities, and timelines, including an hourly relocation schedule
- Coordinating vendors, contractors, and internal teams while managing risks
- Maintaining documentation, signoffs, and a communications plan with regular reporting

II. Requirements Gathering & Assessment

Melillo performs a comprehensive assessment of source and target data centers, including inventories of servers, devices, and dependencies; SAN/LAN documentation; rack, power, and cabling analysis; and backup/recovery validation. Findings are compiled into detailed documentation with reengineering recommendations and reviewed with the customer's IT team.

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Core deliverables include:

- Inspecting source and target data centers and documenting SAN/LAN infrastructure, racks, power, and cabling
- Conducting full inventory of servers, devices, and dependencies
- Validating backups and recovery, with customer reviewed reengineering recommendations

III. Target Site Preparation & Testing

The new data center is fully prepared before move day. Systems, racks, and cabling are labeled and validated, essential components such as KVMs, PDUs, and rails are installed, and a relocation Run Book is developed. A full readiness walkthrough ensures minimal risk and smooth execution.

Here's what's involved:

- Labeling systems, racks, and cabling, and validating patch cabling and infrastructure
- Installing components such as KVMs, PDUs, and rails
- Developing a relocation Run Book and performing a full readiness walkthrough

IV. Relocation & Reintegration

Melillo manages every step to minimize downtime: coordinating on-site activities, performing system shutdowns, de-installation, secure packing, transport, reinstallation, and cabling. Systems are started, verified, and tested, with troubleshooting and remediation to ensure operational continuity.

We Manage the Following:

- Coordinating on-site activities and maintaining certification documentation
- Shutting down, de-installing, packing, transporting, and reinstalling equipment at the new site
- Verifying system startup, performing application testing, and handling troubleshooting and remediation

At A Glance

Since 1988, Melillo has been helping organizations create and execute digital IT business acceleration strategies that lower costs, boost ROI, minimize risk, and ensure compliance.